

Assessment Center

Make-Up Exam Form

- ⇒ This form should be emailed along with the exam(s) to eltesting@kctcs.edu.
- ⇒ The completed exam(s) will be scanned and emailed to the instructor's email unless other arrangements are made.

Name(s) of Student(s):		
Instructor's Name:		
Course/Test:		
Date of Exam: <i>(testing hours below)</i>		
Time of Exam:		
Time Limit:		
Password: <i>(if online test)</i>		
Resources Allowed:	Open Book: <input type="checkbox"/> Yes <input type="checkbox"/> No	Notes: <input type="checkbox"/> Yes <input type="checkbox"/> No
	Calculator: <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, <input type="checkbox"/> Any <input type="checkbox"/> Scientific <input type="checkbox"/> Graphing	Scratch Paper: <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, <input type="checkbox"/> Shred <input type="checkbox"/> Return with Exam
	Other	

Testing Lab Hours -- Room 129 RPC		
Must have Photo ID		
Monday - Thursday	9 am - 7 pm*	Walk In Testing
Friday	9 am	Walk In Testing

****Finish by closing time.***