

Name:		Student ID#:		
CERTIFICATE IN MANAGEMENT – 5202013209				
Required Courses		Credit	Grade	Complete
BAS 283	Principles of Management	3		
BAS 212	Introduction to Financial Management <i>OR</i>	3		
QMS 101	Introduction to Quality Systems <i>OR</i>	(3)		
Second Quantitative Reasoning Course from General Education not duplicative of core math		(3)		
BAS 284	Applied Management Skills	3		
Total Required Course Credits		9		

Choose 6 hours from the following Technical Courses. Students may select other courses as approved by the Business Administration Systems Program Coordinator.

Technical Courses		Credit	Grade	Complete
ACT 277	Managerial Accounting Topics	3		
BAS 200	Small Business Management	3		
BAS 256	International Business	3		
BAS 260	Professional Development & Protocol	2		
BAS 274	Human Resource Management	3		
BAS 285	Problems in Marketing & Management	3		
BAS 287	Supervisory Management	3		
BAS 288	Personal & Organizational Leadership	3		
BAS 289	Operations Management	3		
BAS 290	Management, Ethics & Society	3		
BAS 291	Retail Management	3		
BAS 299	Selected Topics in Management: (Track Topic)	1-3		
OST 275	Office Management	3		
QMS 101	Introduction to Quality Systems	3		
QMS 202	Performance Management	3		
Total Certificate Credits		15		

NOTES: