

**ACCOUNTING RECORDKEEPING
SPECIALIST CERTIFICATE
(5202013429)**



Name: _____

Student ID: _____

REQUIRED COURSES	Credit	Grade	Complete
ACC 201 Financial Accounting OR (ACT 101 Fundamentals of Accounting I AND ACT 102 Fundamentals of Accounting II)	3-6		
ACT 196 Payroll Accounting	3		
ACT 279 Computerized Accounting Systems	3		
ACT 281 Individual Taxation	3		
ACT 286 Financial Accounting Topics	3		
CIT 105 Introduction to Computers OR OST 105 Introduction to Information Systems	3		
TOTAL CREDITS:	18-21		

NOTES:
