

Name:		Student ID#:		
CERTIFICATE IN EARLY CHILDHOOD ADMINISTRATOR – 1907093059				
Required Courses – Option One: Course Work		Credit	Grade	Complete
IEC 101	Orientation to Early Childhood Education	3		
IEC 102	Foundations of Early Childhood Education	3		
IEC 240	Administration of Early Childhood Education	3		
BAS 200	Small Business Management OR	3		
IEC 230	Business Administration of ECE Programs	(3)		
Total Credits		12		

Required Courses – Option Two: With a current CDA Articulated credit for IEC 101 and IEC 102		Credit	Grade	Complete
IEC 240	Administration of Early Childhood Education	3		
BAS 200	Small Business Management OR	3		
IEC 230	Business Administration of ECE Programs	(3)		

Required Courses – Option Three: With Life Skills Portfolio to replace competencies for IEC 101 and IEC 102		Credit	Grade	Complete
IEC 240	Administration of Early Childhood Education	3		
BAS 200	Small Business Management OR	3		
IEC 230	Business Administration of ECE Programs	(3)		

Life Skills is defined as a Total of five years (10,000 Hours) of paid, full-time work experience in a licensed child care facility. Two and one-half years (5,000 Hours) must have been within the last five (5) years.

NOTES:

Requirements taken from 2015-16 KCTCS Catalog

NOTE: Students must earn a “C” or higher in each of the IEC courses in order to graduate.