

Name:		Student ID#:		
CERTIFICATE IN MEDICAL RECEPTIONIST – 5107163110				
Required Courses		Credit	Grade	Complete
OST 105	Introduction to Information Systems OR	3		
CIT 105	Introduction to Computers	(3)		
MIT 230	Medical Information Management	3		
MIT 103	Medical Office Terminology OR	3		
AHS 115	Medical Terminology OR	(3)		
CLA 131	Medical Terminology from Greek & Latin	(3)		
MIT 217	Medical Office Procedures	3		
Total Credits		12		

NOTES:

Requirements taken from 2015-16 KCTCS Catalog

Progression in the Medical Information Technology program is contingent upon achievement of a grade of “C” or better in each course and maintenance of a 2.0 cumulative grade point average or better (on a 4.0 scale).