

<b>Name:</b>		<b>Student ID#:</b>		
<b>CERTIFICATE IN SALES – 5202013259</b>				
<b>Required Courses</b>		<b>Credit</b>	<b>Grade</b>	<b>Complete</b>
BAS 155	Personal Selling	3		
COM 181	Basic Public Speaking <b>OR</b>	3		
COM 252	Introduction to Interpersonal Communication	(3)		
<b>Total Required Course Credits</b>		<b>6</b>		

Choose **6 hours** from the following **Technical Courses**. Students may select other courses as approved by the **Business Administration Systems Program Coordinator**.

<b>Technical Courses</b>		<b>Credit</b>	<b>Grade</b>	<b>Complete</b>
BAS 291	Retail Management	3		
CIT 155	Web Page Development	3		
QMS 201	Customer Service Improvement Skills	3		
BAS 260	Professional Development and Protocol	2		
COE 199	Cooperative Education <b>OR</b>	1-3		
BAS 280	Business Internship	(1-3)		
<b>Total Certificate Credits</b>		<b>12</b>		

<b>NOTES:</b>